



# Institute of Actuaries of India

Statutory body established under an Act of Parliament

Unit No. F-206, 2nd Floor, F Wing, Tower II, Seawoods Grand Central,  
Plot no R-1, Sector 40, Nerul Road, Navi Mumbai - 400706  
+91 22 6243 3333 +91 22 6243 3322

## APPLICATION FORM FOR ADMISSION AS FELLOW MEMBER (EXAMINATION ROUTE)

Schedule C

Form D

[See regulation 4 (3) of IAI (Admission as Member and Issuance of Certificate of Practice) Regulations, 2017]]

### Note:

1. Please use BLOCK CAPITALS and blue ink when filling this form.
2. Please "initial" each page.
3. Fees for various classes of Membership is as below:

Particulars	Fees
Student to Fellow	Rs 9000 + (18 % GST) = 10620
Associate to Fellow	Rs 9000 + (18 % GST) = 10620
Affiliate to Fellow	Rs 9000 + (18 % GST) = 10620

Affix latest  
passport size  
(3.5 cm\*3.5 cm)  
Photograph

**Note:** Govt. of India has implemented GST by virtue of which the membership and other related fees of the Institute are subject to GST. Accordingly the Associate, Affiliate and Fellow members are requested to add GST @ 18% on membership and other related fees payable by them to the Institute with effect from 1<sup>st</sup> April 2018 onwards and pay the same.

Kindly make the payment through NEFT

### CRITERIA

#### Fellowship (IAI Examination Route) for Students / Associate

1. Should be an active student/Associate member of IAI
2. A Student/Associate member should have passed all the prescribed examination of IAI or should have been exempted from one or more subjects as per [Core Principle ( CS 1 & CS2, CM1 & CM2, CB1, CB2, CB3–Seven Papers), Core Practices (CP1 to CP3 – three papers), Specialist Principle (SP0, SP1, SP2, SP4 to SP9 -Any two out of eight) and Specialist Advanced (SA1 to SA7-any one out of five)]
3. Minimum Three years of work based actuarial experience
4. Attended India Fellowship Seminar (Validity - to be admitted as FIAI within 24 Months - counted from the month immediately succeeding the month of successful attending IFS Seminar) [Ref : IFS Principle Document (ver. 2.02/May 2012)]



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Kindly tick on the criteria under which you are eligible for Fellow Membership

Student Membership ☐

Associate Membership ☐

## Section 1 – Applicant Details

Name: Mr/ Mrs/ Ms/Dr (Mandatory)

First name

Middle name

Surname

IAI Membership No

Email Id

Mobile 1

Mobile 2

DD

MM

YYYY

Date of Birth:

If Member of any actuarial body, please refer ARN/Membership ID

Current Residential Address:

Flat/Door/Block no

Name of the Premise/Building/Village

Road/Street/Post Office

Area/Locality

Town/City/District

Pin

State

Country

Nationality

Are you currently employed Yes

☐

No

☐

If yes, Current Employment Details:

Employer Name

Block no

Name of the Premise/Building

Road/Street/Post Office

Area/Locality

Town/City/District

Pin

State

Country



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Employee Designation \_\_\_\_\_ Employee Department: \_\_\_\_\_

## For Indian Resident:

PAN card No :

Name in the Pan card:

Aadhar Card No

Name as per Aadhar card:

## For Non-Resident Indian:

Passport No

Country of Stay

Issuing Authority

## Section 2 – Details of Subjects passed /Exempted

Subject	Passed/ Exempted	Exam Diet	Exam Pass		
			IAI	IFOA	Other Actuarial Body
CT1					
CT2					
CT3					
CT4					
CT5					
CT6					
CT7					
CT8					
CT9					
CA1					
CA2					
CA3					
ST_					
ST_					



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Subject	Passed/ Exempted	Exam Diet	Exam Pass		
			IAI	IFOA	Other Actuarial Body
SA_					
CS1					
CS2					
CM1					
CM2					
CB1					
CB2					
CB3					
CP1					
CP2					
CP3					
SP_					
SP_					

## Section 3 – Full details of Academic, Degree and Actuarial qualification/s obtained with dates and particulars of membership of other actuarial professional body/ies

Name of the College/University/Institution	Academic Qualification/ Actuarial designation	Year of Passing	Year of Admission

## Section 4 – India Fellowship Seminar:

Date of India Fellowship Seminar attended:

Area of the Practice:

Start Date:

End Date:

No of days /hours:



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## Section 5 - Actuarial Work Based Experience:-

Please give full details areas of practice & work experience with dates;

Sr No	From	To	Employer details	Details of Training and Work Experience

### Note:

1. Original Experience Certificate is required from each Employer/s on the Company letterhead. The letter should include your name, designation and period of Actuarial work
2. Brief description of Job profile and nature of work handled e.g. Department, Responsibilities etc. from the date of joining Actuarial membership
3. Actuarial experience involving actuarial science as defined under section 2(1) (a) of the Actuaries Act, 2006 shall be considered for fellowship. The member should provide evidence of the experience and should justify that it involves application of actuarial science. (Decision taken in Council meeting dated 26 March 2016)
4. Must be signed by HR Manager or Head of Deptt. Should contain their Phone No and Email Id.

## Section 6 – Method of Payment

All the payment to be made by online transfer only – Fee Rs 9000 + 18% GST

Name of the Bank \_\_\_\_\_ Date: \_\_\_\_\_ GSTIN No: \_\_\_\_\_

Transaction details: \_\_\_\_\_ Amount: \_\_\_\_\_

### Online transfer

Beneficiary Name : Institute of Actuaries of India

Bank Name : Axis Bank Ltd

Bank Account Number : 921010006476949

Bank Branch Name : Sector 6 Nerul Branch, Shop No 18 & 19, Beverly Park CHS, Plot 20, Sector 6, Nerul, Navi Mumbai – 400 706.

Nature of Bank Account : Saving Account

IFSC Code : UTIB0003321



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## Section 7 – Declaration

Before signing this declaration, you must read, Rules and Regulations of the IAI which are available on our website at Governance/Acts & Regulation/ Actuaries Act, Rules, Regulation and procedure of conducting meetings.

1. I hereby apply for admission as a Fellow member of the Institute of Actuaries of India, under Rule 4(i) of the Rules of the Institute and declare that;
2. I acknowledge that, as a member of the IAI, I will be bound by the constitutional and regulatory framework of the IAI, which includes;
  - the Actuaries Act 2006
  - the IAI Rules and Regulations
  - the IAI Professional standard
  - Any guidelines issued by the Institute in time to time
3. I am not subject to any of the disqualifications stated in section 11 of the Actuaries Act 2006
4. I have not at any time either in India or elsewhere been censured, disciplined or publicly criticized by any professional body to which I belong or belonged or been dismissed from any professional office or employment or refused entry to any profession or occupation.
5. I confirm that all the above information is correct.
6. Institute has the right to reject the application if the applicant fails to submit the required documents within a stipulated timeline of 30 days which will be calculated from the date of informing to the applicant via email. **The fees paid by the applicant shall not be refunded.** Rejected applicant will have to submit fresh application along with the requisite fees and required documents to the Institute.



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I further understand that the decision of the Institute of Actuaries of India on this application shall be final and binding on me.

If there is anything additional you would like to declare with this application, please add this to the box below.

Name:

Date:

Place:

Signed:

*(Please sign within the box)*

## Checklist

### Please enclose the following documents;

- 1) Original Experience Certificate is required from each Employer/s on the Company letterhead. The letter should include your name, designation and period of work
- 2) IFS confirmation & CPD letter (Self attested)
- 3) Pan card & Aadhar card copy, if resident of India
- 4) Passport or the National id of the country of which the member is citizen, if the non-residents in India.
- 5) Performance Reports for all the subjects (self-attested soft copy)
- 6) IAI Exemption letters - If you got exemption in any subjects (self-attested soft copy)
- 7) Examination History (self-attested soft copy)
- 8) Credit Mapping letter (self-attested soft copy)
- 9) Academic qualification certificates

This form should be sent to Member Services Team in hard copy to *Mr Sandeep Mahajan, Institute of Actuaries of India, Unit no. F-206, 2nd Floor, 'F' Wing in Tower 2, Seawoods Grand Central, Plot no R-1, Sector 40, Seawoods, Near Seawoods Railway Station, Navi Mumbai - 400 706* and soft copy email to ([sandeep@actuariesindia.org](mailto:sandeep@actuariesindia.org) & [nilima@actuariesindia.org](mailto:nilima@actuariesindia.org)). It is mandatory to fill all the details.



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**Consent to use my personal data by IAI:**

I hereby give my consent to IAI to use my personal data and contact details. IAI will use the information provided on this form to process my application, to maintain Register of Members, and to contact me in the course of my membership. I authorize IAI to publish my membership & contact details on website.

IAI will use my Home address if business address is not supplied by me.

**Signature:** \_\_\_\_\_

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